

Pursuant to the Master Agreement or other contract entered into between Supplier and Corewell to which these Supplier onboarding requirements are incorporated (the "**Agreement**"), Supplier may place Supplier Personnel on-site at Corewell locations and/or Supplier Personnel may have access to Corewell Systems. As such, Supplier agrees to the following terms and conditions set forth in this Supplier Onboarding Requirements Addendum to the Agreement (the "**Addendum**").

1. **Definitions.** Unless otherwise defined in this Addendum, capitalized terms used herein shall have the meaning given them in the Agreement.

"Corewell" means Corewell Health and its subsidiaries, affiliates, and successors.

"Supplier" means a vendor, contractor, supplier, or other entity who is providing goods and/or services to Corewell.

2. **Personnel.** All personnel assigned by Supplier to perform services or provide deliverables under the Agreement (collectively, "**Supplier Personnel**") shall have suitable experience and qualifications required to perform such services in accordance with the standards established in the Agreement and any purchasing contract entered into pursuant to the Agreement. Supplier shall not bill Corewell for any on-the-job training.

3. **Supplier Personnel.** If Supplier places Supplier Personnel at Corewell's premises or if such Supplier Personnel otherwise visit or access Corewell's (including its affiliates) premises, information systems or communication systems (collectively "**Systems**" and including, without limitation, host and personal computers, internal or external information or communication networks (including voice mail, Internet/Intranet, and e-mail systems), operating/database systems, applications, or hardware and software directly or indirectly accessed from Corewell's information or communication systems) while performing services or providing deliverables, the following shall apply:

a. **Conduct.** Such Supplier Personnel will: (a) comply with Corewell's then-current internal policies, procedures, and rules applicable to Corewell's personnel at such premises or accessing similar Systems, including, without limitation, any then-current policies, procedures, and rules relating to environmental protection, health, safety, work, and security; (b) comply with all terms governing the access of any Systems; (c) comply with all reasonable requests of Corewell personnel, as applicable, pertaining to personal and professional conduct; and (d) otherwise conduct themselves in a professional and businesslike manner. Upon the request of Corewell, Supplier Personnel shall, prior to performing any services or providing any deliverables at Corewell's premises, execute such document(s) as may be reasonably requested by Corewell acknowledging and agreeing to be bound by Corewell's then-current internal policies, procedures, and rules applicable to Corewell's personnel at such premises and the confidentiality terms set forth in the Agreement.

b. **Onboarding.** Supplier certifies that it and its Supplier Personnel performing services onsite at Corewell's premises or accessing Corewell Systems will fully comply with Corewell's then-current onboarding requirements, including but not limited to those requirements provided in Section 4 of this Addendum, before and while any such individual provides services to Corewell in accordance with this Agreement at Supplier's cost. Corewell will make available to Supplier a copy of Corewell's then-current requirements upon request.

c. **Information.** Supplier agrees to provide to Corewell all information reasonably necessary for Corewell to comply with Corewell's then-current obligations related to onboarding Supplier Personnel.

4. **Onboarding Requirements.**

Onboarding requirements are based on the workplace category assigned to Supplier Personnel by Corewell:

<b>Workplace Category</b>	<b>On-Site</b>	<b>Hybrid</b>	<b>Remote</b>
<b>Definition</b>	An individual who regularly works at a Corewell Health location.	An individual who sometimes works off-site and sometimes works on-site at a Corewell Health location	An individual who regularly works off-site, without any designated on-site hours.
<b>On-Site or Off-Site</b>	On-Site	Both	Off-Site

In accordance with the workplace category assigned to Supplier Personnel, the requirements are as follows:

	<b><u>Vaccines/Immunizations</u></b>	<b><u>Background Check</u></b>	<b><u>Drug Screen</u></b>
<b><u>Onsite</u></b>	Required	Required	Required
<b><u>Hybrid</u></b>	Required	Required	Required
<b><u>Remote</u></b>	Recommended	Required	Required

Below are Corewell's standard onboarding requirements:

<b><u>Vaccines/Immunizations</u></b>	<b><u>Background Check</u></b>	<b><u>Drug Screen</u></b>
COVID-19 (recommended)	Employment verifications (2)	Amphetamine
Influenza (season depending)	Education	Cocaine
TB Testing (2-step TST or single T-spot TB or single QuantiFERON Gold blood test accepted within 90 days of hire)	Statewide Criminal (current address and all addresses revealed by SST within 7 years)	Methamphetamine
MMR	Federal Criminal (current address and all addresses revealed by SST within 7 years)	Opiates
Varicella	SSN Trace	PCP

Tdap (initial single dose; followed by either Td or Tdap every 10 years)	National Sex Offender Registry
	Health Care Sanctions-State
	MVR (driving roles only)
	Fingerprinting*

For assistance in meeting our vaccine/immunization requirements, Corewell Health Medical Group can assist. Any services completed by Corewell Health Medical Group will be at the expense of the vendor or contingent worker. To schedule an appointment, please call 616-391-2778 or visit [Occupational Health](#).

Fingerprinting is **required** for those working in any of the below facilities or entities:

<b>Corewell Health West:</b>	<b>Corewell Health South:</b>	<b>Corewell Health East:</b>
RNC Fuller	Caring Circle	Farmington Hills Skilled Nursing/Commons
RNC Kentridge	Pine Ridge	Dearborn Skilled Nursing/Commons
RNC Leftingwell	Behavioral Health	Home Services
Big Rapids/Reed City RNC		Royal Oak- Pysch Unit/BRL Long Term Care
United/Kelsey RNC		Farmington Hills- Pysch, Security
Visiting Nursing Services		
Hospice		
Homecare		
Helen DeVos- Behavioral Health		

\*Fingerprints will need to be entered into Corewell's MLTC Background site. If Supplier Personnel are already fingerprinted, please send the registration number to your liaison contact. If fingerprinting is still needed, we can partner to get the individual fingerprinted by working directly with Corewell's Coordinator for Supplier Personnel.